



**Job Title:** Clinic Lead & Harm Reduction, Dispensing Nurse

**Employment Type:** Full-Time

**Location:** Recovery North – Timmins, Ontario

**Reports To:** Clinical Director / Operations Manager

**Compensation:** \$29 per hour

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### Position Summary:

Recovery North – Timmins, operated by Northwood Recovery Clinics Inc., is seeking a dedicated and compassionate **Clinic Lead & Harm Reduction, Dispensing Nurse** to oversee clinic operations while providing frontline care to individuals living with substance use disorders. This dual-role position blends clinical leadership with hands-on harm reduction and dispensing services, supporting a trauma-informed and patient-centered care environment.

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### Key Responsibilities:

#### Clinic Leadership:

- Oversee daily clinic operations, including team scheduling, inventory, and patient flow.
- Serve as the lead point of contact for clinical and operational matters.
- Support training, mentorship, and supervision of nursing and support staff.
- Ensure compliance with clinical protocols, safety standards, and documentation requirements.
- Collaborate with physicians, physician assistants, and support staff to deliver integrated care.
- Coordinate with management on reporting, quality assurance, and program development.

#### Harm Reduction & Dispensing Duties:

- Dispense opioid agonist therapy (OAT), including but not limited to Suboxone, Sublocade, and Methadone, as prescribed.
- Provide harm reduction services, including overdose prevention education, naloxone training, and supply distribution.
- Conduct patient assessments, vitals, urine drug screening, and medication follow-ups.
- Monitor and respond to adverse effects, withdrawal symptoms, or urgent clinical needs.
- Maintain accurate documentation in the electronic medical record (EMR) system.

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### Qualifications:

- Registered Nurse (RN) or Registered Practical Nurse (RPN) in good standing with the College of Nurses of Ontario (CNO).
  - At least 2 years of nursing experience, preferably in addiction medicine, harm reduction, or mental health.
  - Experience with OAT (Suboxone, Methadone, Sublocade) is strongly preferred.
  - Prior leadership or supervisory experience in a healthcare setting is an asset.
  - Strong communication, organizational, and critical thinking skills.
  - CPR/First Aid certification and naloxone training required.
  - Comfortable working with vulnerable populations, including individuals who are unhoused or actively using substances.
  - Proficient in EMR use and clinical documentation.
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#### **Working Conditions:**

- Full-time position (approximately 40 hours per week), primarily Monday to Friday.
  - **Weekends may be required based on clinic needs.**
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#### **Why Join Recovery North – Timmins?**

- Join a mission-driven team committed to compassionate, evidence-based care.
- Contribute to meaningful change in the lives of people affected by substance use and mental health challenges.
- Work in a collaborative, supportive environment with opportunity for growth.
- **Hourly wage: \$29/hr**